

CSCPC Scholarship Program Guidelines

The CSCPC Scholarship Program will replace the CASA Build A Scholarship Program effective immediately.

Scholarship Guidelines

- ◆ *Scholarships will be awarded annually in amounts between \$500 and \$4,000. The size of the award may be determined by student need, purpose and number of applicants.*
- ◆ Past awards granted to applicants who have been part of the Build A Scholarship Program will count toward the maximum award available per individual applicant, however this scholarship will not effect amounts previously accrued through the Build A Scholarship program. *The total amount that can be awarded to any individual for the combined programs is \$4,000.* (Example: if an individual has previously accrued \$1,000 through the Build A Scholarship Program, they will be eligible for a maximum of \$3,000 through the new CSCPC Scholarship Program.)
- ◆ Funds will be held in the Scholarship account by CSCPC until needed by the recipient for the approved learning institution or for a maximum of 15 months after receipt of the scholarship.
- ◆ Scholarship funds may be used at an accredited vocational/trade/technical school, junior/community college, college or university.
- ◆ The scholarship may be used for tuition, books, and other course-related fees. Additional needs to be considered on a case-by-case basis.
- ◆ The scholarship may be combined with other grants or scholarships.

Application Requirements

- ◆ Applicant must be a present or former CASA child of the Pima County Juvenile Court residing in Pima County at time of application.
- ◆ *Applicant must be a high school senior at the time of application.*
- ◆ Applicant will submit the CASA Scholarship Program Application and required accompanying documents postmarked no later than June 30.
- ◆ Applicant will submit a minimum 50-word essay stating why they deserve the scholarship and stating their educational goals.
- ◆ Accompanying required documents include record of attendance, high school transcript, work history, if any, list of extracurricular activities, and, if desired, a list of volunteer work, hobbies, special interests and the results of standardized testing.
- ◆ Financial need will be considered in the selection process.
- ◆ Applicant will provide four letters of recommendation from any of the following sources: Two letters of recommendation from their CASA volunteer, CPS caseworker, Church or Youth Leader; two letters of recommendation a letter from one of the following: principal, teacher or school counselor.
- ◆ Applicants will be required to attend an interview by the Combined CASA Scholarship Committee

Requirements for Disbursement

- ◆ Must provide evidence of high school graduation or GED certification.
- ◆ Provide evidence of acceptance by the learning institution they wish to attend.
- ◆ Each semester request funds and provide the following information:
 - 1.) A list of expenses needed for the current period of enrollment.
 - 2.) A copy of their most recent grade transcript.
- ◆ Submit a signed Information Release Form authorizing the Combined CASA Scholarship Committee to review grade transcripts and to review information concerning financial resources from the financial aid office of the school attended.
- ◆ Programs that require full payment will be made as a single disbursement to the learning institution.
- ◆ Tuition checks will be made payable directly to the learning institution.
- ◆ Scholarships may be revoked if applicant:
 - 1.) Does not maintain a passing grade average.
 - 3.) Does not register for classes for two consecutive semesters.
 - 4.) Does not make their initial request for funds within 15 months of their scholarship award unless a written request to delay disbursement of funds is received by the CSCPC Board within that 15 month period. No more than one delay can be requested. Disbursement of funds will be delayed for a maximum of 12 months.
- ◆ Applicants who have failed or withdrawn from courses will be on probation for a period of two semesters.
- ◆ Initial requests for disbursement of scholarship funds must be made within 15 months from date of high school graduation for junior/community college, vocational/trade school, college or university in the State of Arizona. If the scholarship recipient will not enroll in school within 15 months he/she can submit a written request to delay initial disbursement of funds for up to 12 months, however *the request must be received within the initial 15 months after the date on their scholarship award letter.*
- ◆ If the student is expelled for any reason or has their scholarship revoked, unused scholarship funds revert to the CSCPC Memorial Scholarship Fund.